



CITY FINANCE AND GOVERNANCE COMMITTEE MINUTES

for the meeting

Tuesday, 15 August 2023

in the Colonel Light Room, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Dr Siebentritt (Chair)
Councillor Li (Deputy Chair)
Councillors Abrahamzadeh, Couros, Davis, Giles, Hou, Martin, Noon and Snape

1 Acknowledgement of Country

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Apology:

Councillor Elliott

3 Item 3 - Confirmation of Minutes - 25 July 2023

Moved by Councillor Noon,
Seconded by Councillor Abrahamzadeh -

That the Minutes of the meeting of the City Finance and Governance Committee held on 25 July 2023, be taken as read and be confirmed as an accurate record of proceedings.

Carried unanimously

4 Reports for Recommendation to Council

5 Item 4.1 - Review of the Adelaide Economic Development Agency

Discussion ensued, during which Justin Jamieson from KPMG and Andrew Culley from Deloitte responded to questions from Committee Members.

It was then –

Moved by Deputy Lord Mayor, Councillor Martin,
Seconded by Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes the Review of the Adelaide Economic Development Agency undertaken by KPMG as included in Attachment A, and the Review of the Adelaide Economic Development Agency undertaken by Deloitte as included in Attachment B, to Item 4.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
2. Authorises the Chair of the City Finance and Governance Committee and the Lord Mayor to engage (through the CEO) an appropriately credentialed and independent individual to review the findings of the reports and to recommend responses to the October 2023 meeting of the Committee, including the need for any adjustments to the AEDA Charter.

Discussion continued

Part 1 of the motion was then put and carried

Part 2 of the motion was then put and lost

With the consent of the mover and seconder, the following variation was put to the meeting:

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

2. Authorises the Chief Executive Officer to work with the AEDA Board and City of Adelaide administration to implement recommendations of KPMG and Deloitte Reviews, commencing with an inception workshop.
3. Notes the implementation plan to address the recommendations of the Reviews will be presented to the City Finance and Governance Committee at its October 2023 meeting.
4. Notes that external independent advice will be sought to assist the administration in the implementation of the review recommendations with a particular focus on advice in relation to recommendations relating to develop the Economic Development Strategy and Council/Subsidiary governance recommendations as required.

Part 2 of the motion was then put and carried
Part 3 of the motion was then put and carried
Part 4 of the motion was then put and carried

6 Item 4.2 - Commercial Events and Festivals Sponsorship Program

Moved by Councillor Davis,
Seconded by Councillor Couros -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Approves the intended use of the \$600,000 funding allocated by Council to AEDA as part of the 2023/24 BP&B for a proposed strategic events fund as follows:
 - 1.1 \$100,000 allocated for the delivery of initiatives that leverage events and encourage visitors to spend extra days and nights in the city to be used at AEDA's discretion; and
 - 1.2. \$500,000 allocated for the delivery of a contestable Commercial Events and Festivals Sponsorship Program exclusively for commercial event operators and businesses operating on an expected profit basis.
2. Notes the draft Commercial Events and Festivals Sponsorship Program Guidelines developed to direct the administration of the contestable fund.

Discussion ensued, during which:

- Councillor Abrahamzadeh left the meeting at 6.27 pm.
- Councillor Hou left the Colonel Light Room at 6.28 pm and re-entered at 6.29 pm.

The motion was then put and carried

7 Item 4.3 - Community Impact Grants and Strategic Partnership Program

Discussion ensued, during which Councillor Couros left the Colonel Light Room at 6.48 pm and re-entered at 6.50 pm.

It was then –

Moved by Councillor Giles,
Seconded by Councillor Noon -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Adopts the proposed changes to the Community Impact Grants and Strategic Partnerships Operating Guidelines as per Attachment A to Item 4.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
2. Notes that the following Grants will open by the end of August 2023, as per the 2023/24 Business Plan and Budget.
 - 2.1. Community Impact Grants
 - 2.2. Arts and Cultural Grants

- 2.3. Carbon Neutral Catalyst Grants
- 2.4. Christmas Live Music and Performance Grants.

Discussion continued

The motion was then put and carried

Councillor Couros left the Colonel Light Room at 7.05 pm.

8 Item 4.4 - Draft Code of Practice for Meeting Procedures

Discussion ensued, during which Councillor Couros re-entered the Colonel Light Room at 7.07 pm.

It was then -

Moved by Councillor Snape,
Seconded by the Lord Mayor -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council

1. Adopts the Code of Practice for Meeting Procedures, as contained in Attachment A to Item 4.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
2. Approves the deletion of the following sections of the City of Adelaide Standing Orders
 - 2.1. Chapter Six
 - 2.1.1. Part One - Council and its Committees
 - 2.1.2. Part Three - Selection of Council Members to Nominated Positions
 - 2.2. Chapter Seven
 - 2.2.1. Part One - Council and its Committees
 - 2.2.2. Part Three - Selection of Council Members to Nominated Positions
 - 2.2.3. Part One - Introduction
 - 2.2.4. Part Two - Calling And Notice Of Meetings
 - 2.2.5. Part Three - Place Of Council And Committee Meetings
 - 2.2.6. Part Five – Meeting Documents section 206 only
 - 2.2.7. Part Six - Business at meetings
 - 2.2.8. Part Seven - Start of Meeting and Quorum
 - 2.2.9. Part Eight - Questions
 - 2.2.10. Part Nine - Public involvement at meetings
 - 2.2.11. Part Ten - Motions and addresses by members.
 - 2.2.12. Part 11 – Voting
 - 2.2.13. Part 12 - Meeting Interruption
3. Supports the inclusion of the following non-denominational pledge into the Council agenda:
'May we in this meeting speak honestly, listen attentively, think clearly and decide wisely for the good governance of the City of Adelaide and the wellbeing of those we serve.'
4. Authorises the CEO to make any necessary typographical or syntactical revisions to the Code of Practice for Meeting Procedures.

Discussion continued

Parts 1 and 2 of the motion were then put and carried unanimously

Part 3 of the motion was then put and carried

Part 4 of the motion was then put and carried

The Lord Mayor left the Colonel Light Room at 7.30 pm.

9 Item 4.5 - Draft Behavioural Support Policy

Discussion ensued, during which Councillor Giles left the Colonel Light Room at 7.31 pm.

It was then -

Moved by Councillor Noon,
Seconded by Councillor Davis -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Endorses the Draft Behavioural Support Policy in Attachment A to Item 4.5 on the Agenda for the meeting of the City Finance and Governance Committee on 15 August 2023 for the purposes of public consultation.

The Lord Mayor and Councillor Giles re-entered the Colonel Light Room at 7.32 pm.

The motion was then put and carried

10 Item 5 - Exclusion of the Public

Moved by Councillor Noon,
Seconded by Councillor Davis -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Having taken into account the relevant consideration contained in section 90(3) (b) & (d) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee dated 15 August 2023 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 6.1 [Delegation to Award Contract] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

This Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to identify the proponent and to confer a commercial advantage on a person with whom the council is conducting business and prejudice the commercial position of the council, with the potential to confer a commercial advantage to a third party competitor of a person with whom the council is conducting business.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in release of information prior to the finalisation of 'commercial in confidence' negotiation with the proponent and because the disclosure of Council's commercial position may severely prejudice Council's ability to discuss/participate or influence a proposal for the benefit of the Council and the community in this matter and in relation to other contract negotiations.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the City Finance and Governance Committee dated 15 August 2023 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 6.1 [Delegation to Award Contract] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (b) & (d) of the Act.

Carried

Councillor Davis, Members of the public and Corporation staff present not directly involved with Item 6.1 left the Colonel Light Room at 7.34 pm.

- 11 Confidential Reports for Recommendation to Council**
- 12 Item 6.1 - Delegation to Award Contract**

The meeting re-opened to the public at 7.44 pm.

Minute 12 - Item 6.1 - Delegation to Award Contract

Confidentiality Order

Authorises that, in accordance with Section 91(7) and (9) of the Local Government Act 1999 (SA) and because Item 6.1 [Delegation to Award Contract] listed on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023 was received, discussed and considered in confidence pursuant to Section 90(3) (b) and (d) of the Local Government Act 1999 (SA), this meeting of the City Finance and Governance Committee do order that:

1. The resolution, the report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2030.
2. The confidentiality of the matter be reviewed in December 2024.
3. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

13 Reports for Noting

14 Item 7.1 - Expansion of Adelaide Free Wi-Fi to Victoria Park

Moved by Councillor Snape,
Seconded by Councillor Davis -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes the expected cost of expanding the Adelaide Free Wi-Fi Network to the western side of Victoria Park / Pakapakanthi (Park 16) is \$275,000, and its potential completion time of 1-2 months.
2. Notes this expansion project has not been included in the 2023-24 Annual Business Plan and Budget, and that it will be considered as part of the 24/25 Annual Business Plan and Budget.
3. Notes the draft Master Plan for Victoria Park / Pakapakanthi (Park 16) report identifies the incorporation of smart technologies across the park including public wi-fi.

Carried

15 Item 7.2 - Strategic Plan 2020-24 Year 3 Update

Discussion ensued

It was then –

Moved by Councillor Giles,
Seconded by Councillor Noon -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Notes the progress report provided for year three (2022-23) of the City of Adelaide 2020-2024 Strategic Plan provided as Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.

Carried

16 Item 7.3 - Developing the 2024-2028 Strategic Plan

Discussion ensued

It was then –

Moved by Councillor Noon,
Seconded by Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Notes the proposed structure for the 2024-2028 Strategic Plan provided in this report.
2. Notes the high-level summary of the initial research activities to support the Strategic Plan development, Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.

3. Notes a minor amendment to the Strategic Plan Review project timeline provided in Attachment B to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023, to include a special meeting of the City Finance and Governance Committee.
4. Notes that Council will receive a Draft Strategic Plan document for adoption for the purposes of public consultation in September 2023.

Carried

17 Adjournment

Moved by Deputy Lord Mayor, Councillor Martin,
Seconded by Councillor Snape –

That the meeting of the City Finance and Governance Committee adjourn and reconvene upon the adjournment of the meeting of the Infrastructure and Public Works Committee.

Carried

The meeting adjourned at 7.55 pm.

Resumption

The meeting of the City Finance and Governance Committee reconvened at 7.55 pm, with the following members present:

The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Siebentritt (Chair)
Councillors Couros, Davis, Giles, Hou, Li, Martin, Noon and Snape.

18 Workshops/Presentations

19 Item 8.1 - Community Buildings in the Park Lands

Discussion Facilitators:

Ilia Houridis, Director City Shaping, City of Adelaide
Jennifer Kalonis, Associate Director City Culture, City of Adelaide
Ray Scheuboeck, Team Leader Community Lifestyle, City of Adelaide

Precis of Topic:

A workshop was provided to Members to seek feedback on draft principles to shape a new Policy requested by Council by September 2023.

20 Item 8.2 - Long Term Financial Plan Assumptions

Discussion Facilitators:

Michael Sedgman, Chief Operating Officer, City of Adelaide

Precis of Topic:

A presentation was provided to Members on the Long Term Financial Plan, basis of preparation, assumptions, risks and opportunities, key financial indicators and next steps.

During the discussion, Councillor Couros left the Colonel Light Room at 8.36 pm and re-entered at 8.38 pm.

It was then –

Moved by Councillor Couros,
Seconded by Deputy Lord Mayor, Councillor Martin -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Receives and notes the 2023/24 to 2032/33 Long Term Financial Plan presentation as set out in Attachment A to Item 8.2 on the Agenda for the City Finance and Governance Committee meeting held on 15 August 2023, with feedback to be determined by the City Finance and Governance Committee.

Carried

21 Item 8.2 - Undertaking - Long Term Financial Plan Assumptions

In response to a query from Councillor Davis, an undertaking was given to provide Committee Members with an estimate of how much the Council rate would need to increase by at the next years budget process and an average increase per year, to get the \$225m debt forecast for 2032/33 to zero dollars within the next 10 years.

Closure

The meeting closed at 8.44 pm

Councillor Dr Siebentritt
City Finance and Governance Committee Chair

Documents Attached:

Nil